

## **NSTX Publication Policy and Procedures**

1. The Deputy Program Director is responsible for coordinating internal peer review of presentations and journal articles and approves publications and reports.
2. Lead authors shall send the paper to the Deputy Program Director when the paper is ready for internal review. At the choice of the lead author, the internal review can occur simultaneously with or following the review by coauthors.
3. The Deputy Program Director will notify the NSTX Team of the availability of the paper for comment and review. The notification will include title, author list, and abstract of the paper, and a due date for comments to be made to the lead author. The paper will be posted on a Web location accessible to NSTX Team members who wish to review and comment.
4. In addition to review by co-authors and public comment, two peer reviewers may be assigned who are not co-authors of the paper. The peer reviewers will have two weeks to direct comments to the lead author.
5. Review comments should be directed to the lead author within two weeks of posting.
6. Unresolved authorship issues will be directed to the Deputy Program Director. Final decisions will be made in the Program and Project Offices, working with the interested parties and in consultation with the Division Heads.
7. Patent clearance for papers as well as contributed abstracts for presentations is required for final approval of submission after peer review. Sign-off on patent clearance from the Deputy Program Director is required. Patent clearance must be obtained for conference abstracts, conference papers (even if the conference abstract has been patent cleared previously), and posters before presentation and/or publication. Usually, a paper that draws in a significant manner from NSTX data will have patent clearance done by PPPL. The clearance requires completion of a form available on the web at [http://www.pppl.gov/pub\\_report/patent\\_clearance\\_process.html](http://www.pppl.gov/pub_report/patent_clearance_process.html).  
If the lead author is off-site, he or she may designate an on-site co-author to perform the patent clearance and sign the form. Diagnostics papers, where development is done off-site, can be cleared by the lead author's home institution.
8. A paper accepted by a journal shall be sent electronically by the lead author to the Deputy Program Director to post on the NSTX Web Site.