

ADDITIONAL INFORMATION for the
JOINT SPHERICAL TORUS WORKSHOP AND US-JAPAN
EXCHANGE MEETING (STW 2002):

- * Eighth International Spherical Torus Workshop
- * U.S.-Japan Exchange Meeting on Stability and Confinement in Spherical Tori
- * U.S.-Japan Exchange Meeting on Theory and Simulation Study for Spherical Tokamaks

18 - 21 November 2002
Princeton Plasma Physics
Laboratory (PPPL)
Princeton, New Jersey, U.S.A.

You are cordially invited to participate in The JOINT SPHERICAL TORUS WORKSHOP and US-JAPAN EXCHANGE MEETINGS (STW 2002): which will be held at The Princeton Plasma Physics Laboratory (PPPL) on *November 18-21, 2002*.

Registration Fee

A registration fee of \$40.00 will be charged to meeting participants to help offset meeting expenses. Registration fees will be collected at the registration desk during the check-in process.

Security Notice

Meeting participants visiting PPPL should take note of the heightened security requirements for off-site visitors due to the 911 incident. Hotel, travel, registration, and banquet information, along with visitors and foreign visitors approval forms are included in this message. Please fill out the appropriate form (required) and return e-mail it to jsavino@pppl.gov If you need assistance, please call Joanne Savino at 609-243-3379, or send an e-mail to jsavino@pppl.gov.

PPPL is under heightened security status at this time. Our security requirements for visitors are:

VISITORS AND VENDORS will use the traffic lane to the left (approaching the security booth). **These individuals will be required to identify the name of their PPPL host and photo identification for entry to the Laboratory.** Vehicles used by these individuals will be searched. During hours when the Security Booth is not staffed, they will need to use the telephone at the guard booth, and an Emergency Services Officer will come out to greet the visitor/vendor at the Booth to verify identity and permit access.

PPPL Site Protection Division
Site Access Notification for Visits and Assignments to PPPL

I. For all visitors and assignees to PPPL (including subcontractors):

THERE MUST BE A PPPL HOST (The Host is the PPPL manager or supervisor who is the responsible line manager for the visitor or assignee).

Enter the other information requested below.

YOUR e-mail ADDRESS: _____ @ _____

PPPL HOST

The host needs to be available and reachable when the person arrives at PPPL. If the host is not available and alternative arrangements have not been made with Security, the visitors will be turned away.

HOST NAME: _____ NSTX- Joanne Savino for Martin Peng
HOST PHONE: 609-243-3379 HOST PAGER: N/A

VISITOR/ASSIGNEE

NAMES: _____

CITIZENSHIP: _____

ORGANIZATION / INSTITUTIONAL AFFILIATION: _____

ORGANIZATION ADDRESS (otherwise home address): _____

PHONE NUMBER _____

ARRIVAL DATE / TIME AT PPPL: _____

DEPARTURE DATE FROM PPPL: _____

PURPOSE OF VISIT: _____ Attending the STW 2002

COMMENTS or other clarifying information: Please contact Joanne Savino at x3379
to meet visitors for Martin Peng.

II. Foreign Participants

VISITOR AUTHORIZATION FORM (for non-US citizens only):

NAME OF VISITOR: _____

CITIZENSHIP: _____

PASSPORT#: _____ EXP. DATE: _____

PLACE/DATE OF BIRTH: _____

INSTITUTIONAL AFFILIATION: _____

ADDRESS: _____

OFFICIAL DOE EXCHANGE AGREEMENT: _____ YES _____ NO

ARRIVAL DATE: _____ DEPARTURE DATE: _____

PPPL HOST/SUPERVISOR: Ed Synakowski NSTX

PURPOSE OF VISIT : Attending the STW 2002

III. Hotel & Directions

A Block of rooms have been reserved under the name PPPL/ST Meeting at the Holiday Inn, Princeton:

Holiday Inn: 100 Independence Way, Princeton, NJ
\$97/night; 3.0 miles from lab.,
Phone: (609) 520-1200 Fax (609) 520-0594

Directions from Newark Airport to PPPL (1 hour by car, 1.5 hours by bus): Take the New Jersey Turnpike South to Exit #9. Then use U.S. Route #1 South for about 20 miles to the Princeton area.

Bus Service: There is frequent airport bus service to the Princeton area from the Newark Airport. Look for the Princeton Airporter booth at the Ground Transportation area of each terminal (for assistance in scheduling call: 609-587-6600).

Directions to PPPL from the Hotel: Take Rt. 1 and get off at the small exit marked Forrestal Campus/Sayre Drive, between the College Road and Scudders Mill Road exits. Go in Forrestal Campus direction past open gate and then left to PPPL. Stop at 2nd gate (guard station) for check-in to PPPL. On the first day of the meeting, allow 15 minutes for check-in process.

Maps and other information are at the STW 2002 website:

http://nstx.pppl.gov/Pages_folder/meetings_folder/STW_2002/index.html

IV. Registration & Additional Information

Prospective meeting participants should email the following to Mike Bell, John Robinson, Joanne Savino, and Martin Peng (mbell@pppl.gov, jrobinson@pppl.gov, jsavino@pppl.gov, mpeng@pppl.gov, respectively), with "STW2002" in the subject line:

- 1) Name, institution, address, email address, and telephone number by October 25, 2002
- 2) One-page abstract containing subject area (see below), title, authors, institutions in MS Word or Acrobat .pdf format, by October 25, 2002,
- 3) Presentation (oral or poster) file in MS Word, MS PowerPoint, or Acrobat .pdf format, by November 11, 2002 (will be converted to .pdf for the web).

Remote participation will be available via the use of Realplayer Technology and MCI sponsored conference calls. Remote participation information will be forwarded to you in a separate e-mail, and posted on the website.

As mentioned before; a registration fee of \$40.00 will be charged to meeting participants to help offset meeting expenses. Registration fees will be collected at the registration desk during the check in process.

V. Dinner

Dinner Reservations have been made for the evening of Monday, November 18, 2002, 7:00 P.M., at *Charlies* in Kingston.

Please let us know if you are interested in attending dinner:

Yes, I would like to attend dinner _____

No, I will not be attending dinner _____