## Procedure for Incoming NSTX Research Collaboration January, 2005 Start Prospective participant decides to No apply for DOE funding to carry out collaborative research on NSTX? Yes A. NSTX Collaboration Research Funding Application Applicant informs NSTX Program of decision to apply for NSTX collaboration NSTX Program Director assigns NSTX research contact to discuss prospective collaboration research and requirements NSTX Research Contact assists Applicant to develop Record of Discussion (Attachment 1), which records the proposed collaborative research roles by Applicant and NSTX Team. Applicant and NSTX Research Contact submit Record of Discussion NSTX Program Director for review and approval by NSTX Program Director and concurrence by NSTX Project Director **Applicant** includes signed Record of Discussion in NSTX Collaboration Research funding Application to DOE, and submit proposal to DOE OFES NSTX Manager informs NSTX Program Director of DOE-funded NSTX collaboration and researchers **B. NSTX Research Collaboration Preparation** Collaborating researcher signs NSTX Data Usage and Publication Agreement (Attachment 2) Collaborating researcher, if onsite at PPPL, adheres to relevant PPPL Visitor's Procedures (Attachment 3) **NSTX Program Director**, in consultation with NSTX Project Director, determine if Record of Agreement (Attachment 4) will be required and inform Collaborating Researcher and NSTX Research Contact No Require Record of Agreement? C. NSTX Research Collaboration Implementation Yes NSTX Collaborating Researcher and Research Contact develop Record of Agreement (Attachment 4) based on DOE-funded Collaboration Statement of Work and NSTX Program and Project Plans, and submit for review and approval by Program Director and concurrence by Project Director NSTX Program Director carries out up to quarterly reviews with NSTX Collaborating Researcher and NSTX Research Contact of collaboration progress and status according to Record of Agreement, and updates Record of Agreement in consultation with NSTX Project Director. Carry Out And Complete Collaborative research