



7X-960304-CLN-01

TO: DISTRIBUTION
FROM: C NEUMEYER
SUBJECT: MINUTES OF MEETING ON WBS 7

The following is a summary of the 3/1/96 meeting, which discussed the WBS 71 Project Management and Administration work.

Status:

- 1) Present NSTX cost estimate is \$17.75M including contingency, based on 6/95 presentation and 5/99 1st plasma.
- 2) Changes and/or additions which would effect cost identified thus far include:
 - ECH
 - collaborations
 - PAC
 - PLT removal
 - Increased bakeout temperature
 - Reinforcement of test cell walls

Issues:

- 1) FWP will assume latest PPPL guidance, namely 97, 98 funding of \$5.3M and \$11M, 1st plasma 12/98 (without NBI).

Action: T Egebo to develop staffing plan and identify hardware which can be costed next year. Also to develop a strawman schedule that leads to 1st plasma 12/98.

- 2) Contracts and other arrangements with ORNL, UofWash, and Columbia, as well as PAC participants, need to be worked out.

- 3) Need to reconsider budget allowances because of past charges which were held in suspense accounts and have just now becoming known.

Action: T Egebo, M Ono, R Simmons, and C Neumeyer to meet and reallocate funding as necessary.

- 4) Need to sign off on management plan (PMP) and WBS dictionary.

Action: C Neumeyer to meet with QA and obtain their feedback on PMP.

Action: C Neumeyer to revise WBS dictionary and gain WBS managers' approval.

5) Need to start thinking about charter and membership of review committed.

Action: M Ono to develop charter

Action: C Neumeyer to solicit suggestions for reviewers from WBS managers.

6) The PDS, PRD and GRD should precede the SRDs. Neither is complete at this time.

Action: M Ono to give high priority to completion of PDS.

Action: C Neumeyer to give high priority to completion of GRD.

Note: The PDD, which is in draft form, will have to "substitute" for the PRD for the time being.

cc: * = meeting attendee

D Bashore	T Egebo*	P Heitzenroeder	R Katia	S Kaye
M Ono*	R Parsells	E Perry	J Robinson*	J Spitzer
R Wilson	NSTX File			